



**BENGAL
COMMERCIAL
BANK**
inspiring growth

**Bengal Commercial Bank PLC.
General Services Division**

Ref. No. BGCB/HO/GSD/TENDER/2025/001

Date: January 02, 2025

Sub: Request for Quotation for supplying of 15,000 pcs Blanket for the Bank.

1	Name of the Bank	Bengal Commercial Bank PLC.
2	Procuring Entity Name	General Service Division
3	Invitation of Quotation	15,000 pcs Blanket
4	Source of Fund	Bengal Commercial Bank PLC.
5	Quotation submission date within	09.01.2025 at 03:30 PM
6	Name and address of the Office for receiving tender	Head of General Services Division, Bengal Commercial Bank PLC., Head Office, Khandkar Tower, Level-05, 94 Gulshan Avenue, Dhaka-1212
7	Eligibility of Tender(s)	The bidder must have (a) Valid Trade License (b) VAT Registration with 13 digit BIN (c) TIN (d) Experience Certificate in respect of Promotional & Merchandising Item to any Private Commercial Bank and work order (e) Bank solvency Certificate (f) Full address with e-mail and website (g) Related profile (h) The bidder must have experience in related field minimum for 2 years,
8	Tender Schedule price	N/A
9	Contact Details	Telephone No. +880255068887- Ext 1206, email: Mostafizur.rahman@bgcb.com.bd
10	Price	The rate shall be quoted in the bidders Letter head complying all specifications & terms and conditions. Incomplete tender/offer will be treat as non-responsive. The bidders' tender shall be excluding VAT & including Tax as per latest Government Rule.
11	Others	Vendor should check physical sample before submitting quotation.
12	Validity of tender	30 days
13	Price Validity	Minimum 6 (six) months
14	Product Delivery	Within 10 (Ten) days from the date of work order.

Financial Offer (Excluding VAT & Tax as per effective Gov. rules):

SL.	Name of the items	Qty.	Unit rate	Amount
01	Blanket: 1. Size: 5 feet x 7 feet 2. Weight: 1200 gm 3. With Bank Logo 4. Delivery time: 10 days 5. Delivery at vendor own cost.	15,000 pieces		
Grand Total				

04/01/2025
Md. Monzur-A-Moula

VP & Head of General Services Division

